

# Team Manager Overview

Futsal Without Borders

# Winter Futsal Overview

- 10 games per season
- 1st weekend December thru early March
- Team training for 30-45 mins before each game
- 7-9 players per team
- \$160 per player (reg and coaching)

# Roles and Responsibilities

- Preseason
  - Make sure all players order uniform and choose 5 jersey numbers
  - Make sure all players pay for FWB and US Futsal registration
  - Make sure all players send proof of age to Diana
- Season
  - Communicate game schedule to players
  - Set game day roster - get guest players if needed (list of players on FWB web site, just email parents)
  - Request byes on any days your team can't play
- Each Game
  - Text coach to check that they will be there - find sub if necessary (e.g. Parent)
  - Take team binder (player passes, proof of age) to each game
  - Print out game card from Futsal San Jose web site and take to game
  - Keep score (if home team) on game card, get ref and other TM to sign, and update Futsal San Jose web site

# Using Teamsnap

- Best way to keep track of team is using TeamSnap app/web site
- Free, but costs \$10 a month to have "Availability" feature, which is essential
  - Split cost for 3 months between players
  - That's only \$4 a player!
- Lots of useful features
  - Team can send each other emails and texts
  - Sends each player reminders before each practice/game
  - Keeps track of who is attending each game

# FWB Overview

- Community-based non-profit
- Started and run by Diana Guntvedt
  - Younger son plays Futsal and soccer for DeAnza Force 03
- Contact: [dguntvedt@gmail.com](mailto:dguntvedt@gmail.com) or 408-209-6706

# Uniforms/Equipment

- Player provides black shorts and black socks and shin guards
  - Shorts: preferably with no pockets
- Need a red and a black jersey
  - Buy jerseys for \$15 each from FWB online store
  - Choose 3 jerseys number choices at time of order
- No ball needed - FWB provides
- Goalie can buy volleyball knee pads (not required)
  - Fingerless gloves good too, e.g. Workout gloves with padding

# US Futsal Registration

- Every player needs to register with US Futsal
- [www.futsal.com](http://www.futsal.com) then select...
  - "Registration Center", "At large youth player registration", then fill out form.
  - State Association = California Futsal North
  - League Association = Futsal San Jose
  - Club Association = No club association
- Each player is \$9 for the year
- Each player gets a "player ID"
  - Send player ID to Diana so she can find player pass
  - Send proof of age also: copy of passport, birth cert, etc.

# Requesting Byes

- Once a game is set, can't be rescheduled
  - Just too complicated for such a big league
- Need to request bye 3 weeks ahead of time
  - Request bye on Futsal San Jose web site
- Request bye at <http://www.futsalsj.org/teams.shtml>
  - Select your team, and then select "Edit" and then "Edit bye requests"



# Printing Game Card

- Print game card before each game
- Use game card to keep score
  - Home team responsible for score, but away team should track and check
- Print Game Card at <http://www.futsalsj.org/teams.shtml>
  - Select your team
  - Edit team
  - select correct game card at bottom of page, and print

# Entering Game Score

- Enter game score at <http://www.futsalsj.org/teams.shtml>
  - Select your team
  - Edit team
  - Select "Edit Scores"
  - Enter score for game
  - Select "Save data" button

## **Forfeits**

If a team forfeits, then the score is entered as a 1-0 win for the non-forfeit team.

# Key Futsal Rules

- Games are 2 x 20 min halves, 5 minute half time
- 4 sec count for kick-ins (no throw ins) and goalie throw ins
- Max of two guests. No more guests once at 7 players
  - Need minimum of 3 players to be able to play
- Flying subs - any time, any number
- No offsides
- Teams can play other teams 1 age group older or younger during season
  - So 04 can play 03, 04 or 05 teams during season
  - All based on your teams record and points
- If coach doesn't show up then parent can coach

# Gym Info

- **All Gyms:** All facilities ask water only. No fruit drinks, Gatorade, coffee, etc. Make sure trash is thrown away in garbage cans or removed. Do not kick balls on the side of buildings.
- **John Muir:** Goals are locked up in the cage next to the gym. The first team Saturday morning will need to bring the goals inside. The last game on Sunday will need to move the goals to the cage.
- **Branham:** Goals will be delivered Saturday morning prior to the first game. Goals will need to be assembled by the first team. The last game on Saturday will need to dis-assemble the goals and place them next to the bike cage to be picked up.
- **Bascom Community Center:** This facility provides goals. The referees will need to sign-in/out for this facility.
- **Washington Youth Center:** This facility provides goals. The referees will need to sign-in/out for this facility to ensure there is no damage or lights broken at the beginning and the end. This facility also has a sign-in/out sheet at the front desk they want people to use.
- **Almaden Community Center:** Goals are stored in the stairway outside of the main gym. The first team each day will need to assemble goals. Last game will need to dismantle goals and store the goals in the stairway. We cannot leave the goals in the gym.

# Sportsmanship

- Zero Tolerance Policy in effect
  - Ref and coach decisions are final
  - Don't criticize other teams, players, coaches or fans
  - Do not use profane language at any event
  - No alcohol or smoking/vaping (or other illegal substance) allowed
  - Do not interfere with coaches before, during or after games and practices
- Remember: these games are meant to be fun for the players
- Cheer any and all successes on the field
- Do not yell instructions at the players - that's the coaches job!

# Key Points for Parents

- Communicate players game availability in a timely fashion to team manager
- Arrive to games on time - 45 minutes before game start
- Always wear red jersey and bring black jersey
- Know and obey gym rules - noise, parking, litter
- Follow sportsmanship rules

# First Aid

- First Aid is NOT the responsibility of the TM
- However...
- Better to be prepared than not...so..Good idea to bring the basics:
  - Band aids and pads and tape
  - Antiseptic cream
  - Chemical ice pack